

Virginia Local Government Auditors Association
Minutes of the Business Meeting of the Membership
The Tavern – Hanover, Virginia
October 3, 2024, 12:57 p.m.

Yolanda McCoy, president, called the meeting to order at 12:57 p.m., presented the agenda, and thanked Hanover for hosting the VLGAA's fall conference. She noted that it would be the last fall conference given that the membership approved a two-day spring conference format going forward during the business meeting at 2024 spring conference.

Secretary's Report

Vaughan Crawley, secretary, presented the minutes of the business meeting of the membership held on April 15, 2024, during the spring conference, as well as an addendum summarizing actions taken via email since that meeting. He noted significant board actions included planning and approving the fall conference budget and facility contract as well as the hotel contract for the 2025 spring conference in VA Beach. The minutes were approved as presented.

Treasurer's Report

Yolanda McCoy presented the treasurer's report for the month ended August 31, 2024 on behalf of Karen Woodson who was unable to attend. She noted that the balance included registration income for the fall conference but not all expenses. She also reviewed the net income generated by the spring conference. She also noted that the association's 7-month CD had matured and determinations were being made about how to handle the funds to generate maximum income while the costs of the 2025 spring conference were being evaluated. There were no questions and the report was approved as presented.

2025 Annual Conference Update

Yolanda McCoy noted that the 2025 Annual Conference would be held at the Holiday Inn & Suites North Beach. With the new two-day spring conference format, she asked that everyone save the dates of April 14-15, 2025.

Nominating Committee Update – Officer Elections for 2025

Steve Sanderson presented the current slate of officer candidates for 2025 and sought nominations from the floor. It was noted that Yolanda McCoy and Chassidy Comer were proposed to keep their roles to allow Ms. Comer more time to learn the duties before transitioning into the role of president. She was appointed during 2024 and had not served a full term as vice president due to changes in employment during the year. Each officer, as follows, was elected to their role for 2025:

- President Yolanda McCoy, City of Richmond
- Vice President Chassidy Comer, City of Richmond
- Treasurer Ryan Gartin, Chesterfield County
- Secretary Vaughan Crawley, Henrico County
- At-Large Shontavious Lovett, City of Norfolk

The new board will take office on January 1, 2025.

Other Business

None.

There being no further business, the meeting was adjourned at 1:07 p.m.

Respectfully submitted,

Vaughan Crawley
Secretary

Virginia Local Government Auditors Association
Addendum to Minutes
Summary of Interim Executive Committee Actions
since October 3, 2024

As of January 24, 2025:

Since the October 3, 2024 Business Meeting of the Membership, the VLGAA Executive Committee took action via email correspondence which is summarized as follows:

- On October 4, 2024, Karen Woodson, treasurer, informed the executive committee members that the 7-month CD had matured. She proposed that a 4-month CD option be considered while the cash needs for the 2025 spring conference are being determined. Approvals were obtained by October 8th. The balance of the matured CD was rolled into the new 4-month CD that would be maturing in February 2025.

- On November 4, 2024, Yolanda circulated the draft budget for the 2025 spring conference. Questions were asked and it was suggested that one adjustment be made to remove the group discount that was calculated in the revenue section. All final votes of approval were received by November 7th and a revised budget reflecting the suggested adjustment was circulated on November 7th.

Respectfully submitted,

Vaughan Crawley
Secretary